



OPEN POSITION ANNOUNCEMENT

Position: Kid Care Attendant -Part Time
Center: West Suburban
Reports to: Kid Care Coordinator
Wage Range: \$7.25/Hour + Free Individual YMCA Membership
Days, evenings, and weekends at least 3 hour shifts and a minimum of 9 hours weekly.

Overview

Under the direction of the Kid Care Coordinator and in harmony with the Christian nature, purposes, established policies and goals of the YMCA of Metropolitan Milwaukee, the Kid Care Attendant will be responsible for providing quality care for all participating children ranging in age from six weeks through seven years, in a safe, healthy environment. The Kid Care Attendant will assist his/her supervisor with all other aspects of Kid Care.

Major Responsibilities

- Responsible for performing all duties required in caring for children ages six weeks through seven years.
- Supervise, interact and play with children to ensure their safety and happiness through the implementation of innovative activities.
- Communicate effectively with children and adults while demonstrating patience and a mature, professional attitude. Greet all adults and children entering Kid Care with a smile and personal greeting. Employ effective customer service techniques. Provide parents with information regarding their child's experience.
- Maintain accurate records including check-in times, payments, etc.
- Attend staff meetings and training sessions as scheduled.
- Responsible for other duties and projects as necessary to achieve goals and priorities of the Association. Serve as a highly-visible role model and ambassador. Communicate and interpret the Association's mission, purpose and goals to volunteers, parents, and program participants.

Skills and Qualifications:

- Must be at least 16 years of age and enrolled in High School, have documentation of a high school diploma or equivalent.
- Must have the ability to lift at least 40 pounds and stand and hold up to 20 pounds.
- Must be a responsible, enthusiastic, and approachable person who is courteous, friendly and calm in providing quality member service in a fast-paced environment.
- Practical knowledge of preschool age children and infants. Ability to interact with children of all ages, at the child's level, including bending and sitting on the floor.
- Ability to deal with a variety of members, staff and volunteers through effective written and verbal communication.
- Must be able to work in cooperation with a team and take input from multiple sources.
- CPR certification within 6 months of hire.

The incumbent will exhibit the core values of caring, honesty, respect and responsibility in all aspects of their work with the YMCA. Excellent benefits include YMCA membership and program discounts.

Deadline: August 2, 2010

Apply Online: <https://apply.ymcamke.org>

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WORKFORCE**

**YMCA Named A Best Place to Work
By Milwaukee Magazine**