



FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## OPEN POSITION ANNOUNCEMENT

**Position:** Before and/or After School Age Education Group Leader level 1 (PT)

**Locations:**

- Rite-Hite YMCA Region/ Brown Deer/Fox Point-Bayside
- Northside YMCA Region
- South Milwaukee/St. Francis/Whitnall
- Elmbrook-Brookfield/Greenfield
- Hamilton-Sussex/Richfield
- Mequon-Thiensville/Cedarburg

**Reports to:** Region Director of School Age Education and Day Camp

**Wage:** Starts at \$9.00 (commensurate with education & experience)

**Schedule:** Flexible, Monday-Friday between 6:30 AM- 9:15 AM and/or 2:30 PM-6:15 PM. Position runs through duration of school year; must be available for early release and school out days.

**Why this is an outstanding opportunity:**

Work for a cause driven organization committed to making a difference in the lives of the children and families we serve. As a member of the School Age Education Team, you will help **shape children's lives** by providing a safe, nurturing and fun environment while role modeling the core values of caring, honesty, respect, and responsibility.

**Major Responsibilities:**

- Exhibit joy and satisfaction when working with children while implementing enriching activities in a fun and safe environment
- Exemplify YMCA character development by demonstrating strong values and integrating educational curriculum into programs
- Maintain communication with supervisor as it relates to program needs, snacks, forms, first aid equipment
- Follow all child care policies and procedures related to safety, conduct, and other regulations
- Attend all scheduled staff meetings, staff rallies-both school-age and branch, and other training as directed by the Site Supervisor Director
- Possess working knowledge of YMCA mission, purpose and goals, childcare policies and YMCA standards; clearly and effectively communicate to parents, principals and program participants; promote other YMCA programs
- Follow licensing and school procedures

**Qualifications:**

- At least 18 years of age with documentation of high school diploma/equivalent
- At least 80 hours of Early Childhood classes with documentation **OR** completed at least 6 credits in elementary education, child guidance or child development
- Experience working with children is required
- Provide documentation or able to obtain w/in 30 days of hire the following certifications: American Red Cross, CPR for the Professional Rescuer, First Aid, Shaken Baby
- At time of hire, must be able to furnish the following documents: signed state document indicating a current Tuberculosis test and physical exam, transcripts, credentials and additional completed certifications

- Ability to follow required licensing procedures including, but not limited to: adherence to “sight and sound” child guidance, resolve conflict, effectively communicate with diverse groups, demonstrate a passion for children
- Must be able to travel to alternate school locations as directed by Region Director due to ratio needs

**Benefits:**

Excellent benefits include a free individual membership, discounted YMCA child care and other programs. The incumbent will exhibit the core values of caring, honesty, respect, and responsibility in all aspects of their work with the YMCA.

**Deadline:**                    **December 31, 2015**

**Apply Online:**            <https://apply.ymcamke.org>